

User Guide: QuickList Feature

QuickList is a personalized favorites list that lets you quickly access and purchase your most frequently ordered items. With built-in "Add to Cart" functionality, shopping is faster and easier.

QuickList is available only to logged-in users.

How QuickList Works

Accessing QuickList

The QuickList icon appears in the website header.

Click it anytime to view your saved items.



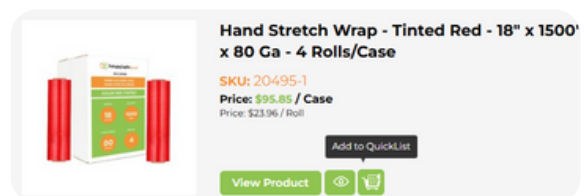
Adding Items to QuickList

Each product page has an "Add to QuickList" button.

If you are not logged in, you'll be redirected to the login page.

Once logged in:

- A success message confirms the item was added.
- The button text changes to "Remove from QuickList."



Viewing QuickList in Your Account

Navigate to My Account → My QuickList.

If no items are saved, instructions will guide you on how to add products.

QuickList

Add products to your QuickList by clicking on the icon on the product page. Some products contain tiered pricing. Adding quantity will update the unit price in your pricing table.

Quantity	SKU	Description	Unit of Measure	Unit Price	Extended Price	Action
50	20502-1	Black Hand Stretch Wrap - Opaque - 18" x 1000' x 120 Ga - 4 Rolls/Case	Case	\$95.55	\$4,777.50	
Estimated Subtotal before discount/taxes						\$4,777.50

Using QuickList Item Display

Items are shown in a table with the following details:

Field	Description
Quantity	• "Out of Stock" displayed in red for unavailable items. • Quantity box (+/-) available for in-stock items (min = 0, max = available stock).
SKU	Product SKU with a clickable link to the product page.
Description	Product name.
Unit of Measure (UoM)	How the product is sold (e.g., per case, per box).
Unit Price	Price per unit (supports tier pricing based on entered quantity).
Extended Price	Subtotal = Unit Price × Quantity.
Remove Icon	Trash icon lets you remove the item.

At the bottom, a Summary shows the total for all items.

Action Buttons



Add Items to Cart

Adds all items with quantity > 0 to your cart and opens the cart popup.



Clear Quantity

Resets all quantity fields to zero.

Additional Features

Price Display

Prices show with a "\$" symbol and are rounded to two decimal places.

Sorting

Items are sorted alphanumerically by SKU.

Pagination

No pagination, your entire QuickList appears on one page for web and mobile.

After Checkout

After checkout, product quantities reset to zero, but items remain saved in your QuickList.

QuickList Integration with Other Sections

Integrated Sections

- **Bestsellers**
- **New Arrivals**
- **Recently Viewed**

If a product from these sections is in your QuickList, a different icon appears to show its status.

Other Integrations

- **Quick View Popup:** When viewing product details in Quick View, the button updates to reflect whether the product is already in your QuickList.
- **Category Table Pages:** QuickList status icons also display next to products in table listings.

Summary

QuickList helps you reorder frequently purchased items quickly and easily. With features like tier pricing, one-click add to cart, and persistent product storage, it ensures your shopping experience is streamlined and efficient.



Personalized Favorites

Save your most frequently ordered items for quick access.



One-Click Shopping

Add multiple items to your cart with a single click.



Streamlined Experience

Persistent storage and tier pricing make reordering efficient.

VIDEO GUIDE

[CLICK HERE](#)